

# Lakshmi Narain College of Technology, Excellence (LNCTE), Bhopal

# INTERNAL QUALITY ASSURANCE CELL ( IQAC )

Ref:LNCTE/IQAC/2021/125C

23 /10/2021

Τo

All the members of IQAC

Lakshmi Narain College of Technology Excellence

Bhopal

#### NOTICE

Sub: Lakshmi Narain Collge of Technology Excecellence - Internal Quality Assurance Cell Meeting

It is informed that the Sixth, Internal Quality Assurance Cell (IQAC) meeting is scheduled at 10.00 am on 23 October 2021. Kindly attend the same.

#### Agenda:

## (A) Action taken report on the proposals of Fifth IQAC meeting

- 1. Action plan for teaching learning of new admitted students
- 2. Review of feedback analysis from stake holders on quality related institutional process
- Strategy for encouraging the students to industry driven national and global level competitions
- Plastic free campus iniatives in each department

#### (B) Issues open for discussion

- Remedial Measure for poor performer students in internal examinations.
- Review of Preparation of NAAC accreditation process.
- Plan for Student monitoring system about their attendance, academic and other extracurricular performances.
- 4. Effective planning for the projects of final year students with industry requirements.
- 5. Any other issue with the permission of chairman.

Thanking you

Dr. Megha Kamble Coordinator, IQAC

Dr. Anii Kumar saxer

Chairman IQAC &

Principal LNCTE Bhopal Principal Lakshmi Narain College of Technology Excellence, BHOPAL

# meeting No 6.



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(ISAC) meeting held an managery 23 october 2021
out 10:00 am in the Board Room of Lakshi Nasayan.
Callege of Technology Excellence

# Agenda of meeting

Action texen viepost on the proposals of.

- 1. Action-plan for teaching, learning of new-admitted students.
- 2 Review of feedback analysis from 8 took holders on equality violated institutional process.
- 3. Streetige for oncouraging the Students to.
  inclustry driven nutional and global level.
  competions.
- 4. plastic free initative in each department.

The following points are discussed in detail.

1. Ar april Kumar Saxeng. Chairman IOAC

pamp: portacipal LNCTE Bheepar discussed

that it was decided to adopt ICT beise

touching methodology and communicate to
all the HODS of various department

2. Coardinator Di. Meglig Kample has a summarized Feedbeuge analysis from Stake holders. Adetail clisiussien weis. Imitiated in order to take a vieview and Come out with Suggestion based on the needs of the Stakeholders.

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Strelents in Bhopat is botter but concept of integrity should be introduced on bigger Scale, Similarly aboutmentation play a very important viole hence Lectures, add-on Courses dealing integrity, leadership Skills, team building and doet a thempleing should.

2. Institution should mativate and facility fractions to visit industry in order to see the actual working of inclustricity working of inclustricity working the actual skills. Itequired in the industry which an go along way in helping that while impositing the knowledge in the form of curricellum. This in trum will help facility members and students. To understand the expection of the industry in a better way.

- 3. It was also suggested to submit a proposal to inclustrites association to organize an orientation and training for faculty to have a better EXPOSURE to industry experience.
- 4. The new established language hab of the institute could develop modules for professionals and administrative staff of institution and inclusions to develop their language stills.
- 5. A suggestion-wer put forth by fire students officers, PPT. the committee members opinioned theet knowledge of current affeirs prepraction. of the puesentation and general knowledge could be imparted through peer Tetoring and Organishing quizzed through student's Coursel flipped learning mitiatives were appreciated by the students.
  - 3. Dr. Amar singh Rathers 400 MBA has presented action pren to make strategy for oncorreging the students to molestry driven metance. and global level ampetitions
  - 4. Prof. pankas deoskar discoursed that, to. by all fee alepostments. 19

DATE\_PAGE\_

# 5. Issues apen for discussion

- I It was discussed by the house to conduct Special guidence pucysam and special. Classess for Pour performer students. In Internal examination.
- 2. Dr. Anil Klumar Sweng Chairman IOAC of amp, purmaiped. LNCTE Bhoped has Summarized of formation of Various. Committees for tropical for MAAC and viewiew of preparation of accorditation. purcess.
- The Callege should ensure and follow up viegular afferdance at fine Students. In case of designation from.

  The afferdance villes motile worming

  Should be sent to the students and their pairents the teacher should be viceguested to peroxide information for with to the Callege office in case students are students of the members absent continuously for 5 Deeps or total right days in a month without any purior in the mission.

3.1 The College should work out 9. Bible plan to maintain and adequate balance between the mountonence of viaquière attendance and. Extua curicular engagement of students. in and outside the callege the callege the callege shade prepare its extra arricular activities cateropie Tos better management of Students acceptances. and Extur. Curricular activities Simultaneously

4. It was decided to make effective planing for The properts of finest year students with.

The meeting ended with the board of thours.

Members presented.

1. Dr. Anilmacener. Warran

2. 25. Megha Komple

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8. Dr. Amer Singh Rathere

9. Dr. Blenil Kumer stryk, Spead invites present

Dr. Showkar Styl

Br. Sudestina Ghesh



# Lakshmi Narain College of Technology, Excellence (LNCTE), Bhopal

## INTERNAL QUALITY ASSURANCE CELL ( IQAC )

23/10/2021

## Minutes of 6th Internal Quality Assurance Cell (IQAC) meeting

Minutes of 6th Internal Quality Assurance Cell (IQAC) meeting held on Monday 23<sup>rd</sup> Octuber 2021 in the Board Room of Lakshmi Narain College of Technology Excellence.

Dr. Anil kumar Saxena, Chairman IQAC & Principal LNCTE Bhopal called for the meeting

#### Members Present:

Dr.Anil Kumar Saxena

Dr.Megha Kamble

Dr.Naveen Agrawal

Prof.Prashant Purohit

Prof.Rajni Kori

Prof.Prashant Shrivastava

Prof.Pankaj Deoskar

Dr.Amar singh Rathore

Dr.Sunil Kr Singh

#### Special Invitees Present:

Dr.Shankar Singh

Dr.Sudeshna Ghosh

#### Members Absent:

The following agenda issues were discussed

#### Agenda:

### (A) Action taken report on the proposals of Fifth IQAC meeting

1. Action plan for teaching learning of new admitted students

- 2. Review of feedback analysis from stake holders on quality related institutional process
- Strategy for encouraging the students to industry driven national and global level competitions
- 4. Plastic free campus imitative in each department

## The following points are discussed in detail

- Dr.Anil Kumar Saxena Chairman IQAC & Dr. Principal LNCTE Bhopal discussed that
  It was decided to adopt ICT base teaching methodology and communicate to all
  the HODs of various departments.
- 2. Coordinator Dr.Megha Kamble has summarized Feedback analysis from stake holders A detail discussion was initiated in order to take a review and come out with suggestion based on the needs of the stakeholders: .
- 1' It was identified that quality of students in Bhopal is better but concept of integrity should be introduced on a bigger scale, similarly documentation play a very important role, hence lectures, add-on courses dealing integrity, leadership skills, team building and data handling should be organized.
- 2. Institution should motivate and facilitate teachers to visit industry in order to see the actual working of Industrial units. This will help a better understanding of the actual skills required in the industry which can go along way in helping teachers while imparting the knowledge in the form of curriculum. This in turn will help faculty members and students to understand the expectation of the industry in a better way.
- It was also suggested to submit a proposal to industries association to organize an orientation and training for faculty to have a better exposure to industry experience.
- 4. The newly established language Lab of the Institution could develop modules for professionals and administrative staff of institution and industry to develop their language skills.
- 5. A suggestion was put forth by the student's representative to organize a course on current affairs, PPT. the committee members opinioned that knowledge of current affairs, preparation of the presentation and general knowledge could be imparted through Peer Tutoring and organizing quizzes through Student's Council Flipped learning initiatives were appreciated by the students

 Dr.Amar Singh Rathore MBA has presented action plan to make Strategy for encouraging the students to industry driven national and global level competitions

4 Prof. Pankaj deoskar discussed that, to organize a program on Plastic free campus by all the department.

#### Issues open for discussion

1 It is discussed by the house, to conduct special guidance program and special classes for poor performer students in internal examinations

2 Dr.Anil Kumar Saxena Chairman IQAC & Dr.Anil Kumar Saxena Chairman IQAC & Dr. Principal LNCTE Bhopal has summarized of Formation of various committees for required for NAAC and. Review of Preparation, of accreditation process.

3. Students attendance monitoring

The college should ensure and follow up regular attendance of the students in case of deviation from the attendance rules notice warning should be sent to the students and their parents the teachers should be requested to provide information for with to the college office in case students remains absent continuously for 5 days or total eight days in a month without any prior in the mission.

4. The college should work out a Bible plan to maintain and adequate balance between the maintenance of require attendance and extra curricular engagement of students in and outside the college the college should prepare its extra curricular activities calendar for better management of students academics and extra curricular activities simultaneously.

5 It was decided to make effective planning for the projects of final year students with industry requirements.

The meeting ended with the vote of thanks to chair

Thanking you

Dr. Megha Kamble Coordinator JQAC Dr. Anil Kumar Saxena Chairman IQAC &

Principal LNCTE Bhopal

Lakshmi Narain College of Technology Excellence, BHOPAL