



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY EXCELLENCE

Raisen Road, Kalchuri Nagar, Bhopal, Madhya Pradesh- 462022

LNCTE/LC/2023/13

Date: 17/01/2023

FORMATION OF LIBRARY COMMITTEE

Objectives/Functions:

The Library Committee provides a forum for open discussion of matters relating to the library and its services.

The major objectives are given below:

1. The Library Committee is a standing committee of the Academic Council.
2. To develop collection of reading material useful for various courses.
3. To provide full information support to the teaching-learning process in the college.
4. To provide various library services and facilities to the readers.
5. To support research activity for its progress and qualitative development.
6. To exchange information about the library and information requirements of the academic community of departments, centers and students.
7. The committee also looks into student's complaints, if any.
8. To discuss the need of budget, rules and regulations of the library.


Role & Responsibilities:

The duties and function of the Library Committee shall be:

1. To frame general rules for the management of the library.
2. To prepare the annual budget estimates of the library.
3. To allocate funds, from the sanctioned annual budget of the library, for the purchase of books, journals and periodicals.
4. To arrange for the stock taking of the library.
5. To advise the Librarian regarding general library development.

Composition:

S.No	Name	Department	Designation
1	Dr. Megha Kamble	CSE	Chairman
2	Dr. Abhinav Bhargava	EC	Member
3	Dr. Naveen Agarwal	ME	Member
5	Dr. Sachin Tiwari	EX	Member
6	Dr. Prashant Shrivastava	CSE	Member
7	Dr. Surendra Singh	Physics	Member
8	Dr. Shraddha Sharma	Chemistry	Member
9	Dr. Rachna Soni	Mathematics	Member
10	Dr. Brajandra Verma	Humanities	Member
11	Mr. Anil Singh Parihar	Librarian	Member


Dr. Anil Kumar Saxena

Principal (LNCTE)

Principal
Lakshmi Narain College of Technology
Excellence, BHOPAL

Copy to:

1. Office of Chairman/Vice-Chairperson/Secretary
2. Director Administration
3. Group OSD
4. Director (Academics/T&P/R&D)
5. Registrar LNCTE
6. Dean Student Welfare
7. HODs (All Department)
8. Chairman/All Concerned Members (LC)
9. Sport Officer
10. All Notice boards and Website
11. Guard File